Dashboard Item: Countdown Timer

Chris Holt - 2019-03-15 - Dashboards

A countdown timer is a simple way to keep your users informed of upcoming deadlines or key events.
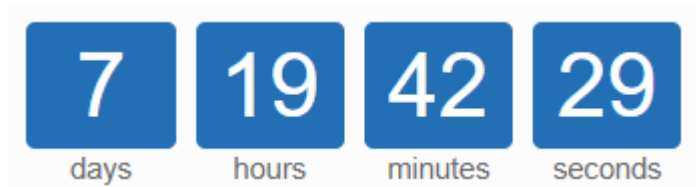
Kahootz Tip: Read this KB article for tips on adding items using our interactive dashboard builder.

To add a countdown timer onto your dashboard:

1. Open the **Dashboard**.
2. Click the '**Configure**' cogwheel icon in the top-right corner.
3. Click '**Add item**' and select '**Countdown Timer**' from the drop-down menu.
4. Provider a '**Name/title**' for your timer.
5. Enter your '**End date and time**' along with choosing to '**Show seconds**' or not.
6. Select the '**Colour**' for the timer and also the '**Background**' colour.
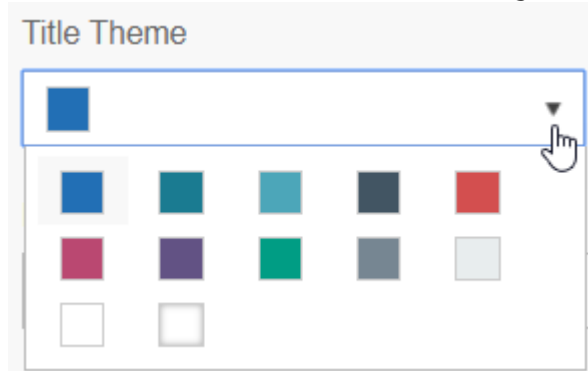
Note: The colours are set so you can create consistent workspace designs. However, if you're a Kahootz Enterprise client, and have your own branded website, we can set up custom colours for you. Please contact support for more information.

7. Then there are 3 boxes if you would like to add text to your timer/display.
> Content to display above the timer.

> Content to display before the timer expires.

 > Content to display after the timer expires.
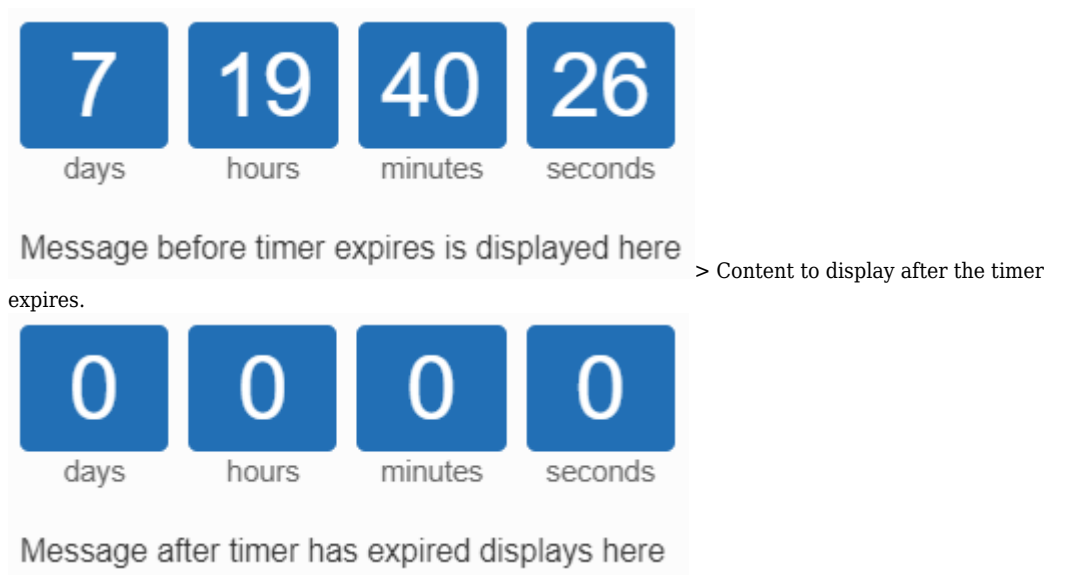
8. Minimise the pop-up '**Edit panel**' window.

9. If created in the wrong section, drag & drop to the correct place.

10. Click '**Save**.'

> **Kahootz Tip:** To use a third party countdown timer instead, please review this [KB 'applet' article](#).

Related Content

- [Dashboard Item: Applet](#)
- [Dashboard Builder FAQs](#)
- [Dashboard Items List (Full details for each Item/Feature)](#)
- [How-To use the Dashboard Builder](#)