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# How-To Change your Password

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The standard setup for a Kahootz site is to require each user's password to have:

- Between 8 and 30 characters
- At least one uppercase letter (A-Z)
- At least one lower case letter (a-z)
- At least one number (0-9)



Kahootz Enterprise clients have the option to [specify their own password rules](#). If you require more details about your own organisation's rules, please [contact the site owner](#) as they'll be able to advise accordingly.

## Changing your password

If you want to change the password for your Kahootz account:

1. Log in to your Kahootz site.
2. Click on your "**Name**" at the top right corner of the page to open your Account menu.
3. Select "**Password & Security**" from the drop-down menu.
4. Enter your "**Current password.**"
5. Enter your "**New password.**"
6. Repeat the "**New Password.**"

7. Click on the **"Save"** button.



If you have forgotten your password, you can reset it by following the instructions [here](#).

## Related Content

- [How-To Contact the Site Owners](#)
- [Optional password security rules](#)
- [How-To Reset My Password using "I Forgot My Password" Link](#)