Kahootz Office: view and edit files online

Kahootz Support - 2026-11-01 - Documents

Currently in Closed beta

Kahootz Office is currently in closed beta and may not yet be available to all customers.

If you would like to find out more or take part in the beta, please get in touch with us.

Kahootz Office lets users view and edit supported documents, spreadsheets and presentations directly in their browser.

It supports a wide range of file formats, including Microsoft Office and OpenDocument files. Users can also collaborate in real time, add comments and use tracked changes.

How to enable Kahootz Office (Site Owners only)

1. Open your Kahootz site administration settings.
2. Find the **Kahootz Office** settings.
3. Select **Enable Kahootz Office features**.
4. Choose whether to allow users to:
    1. Print from Kahootz Office
    2. Download and export files from Kahootz Office
5. Save your changes.

Once enabled, users can open supported files in their browser and work on them online.

Kahootz Office supports common file types such as:

- Text documents, including `.docx`, `.doc`, `.odt` and `.rtf`
- Spreadsheets, including `.xlsx`, `.xls`, `.ods` and `.csv`
- Presentations, including `.pptx`, `.ppt` and `.odp`
- Other supported formats, including PDF and Visio files

Support and editing capabilities may vary by file type.