

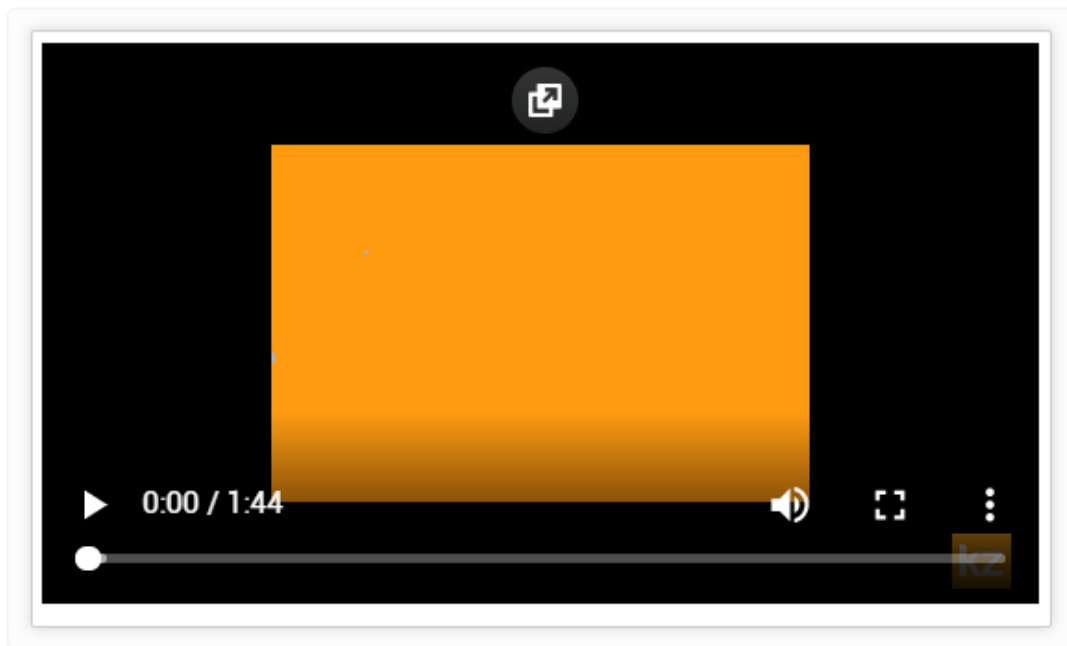
Dashboard Item: Video

Chris Holt - 2019-03-25 - [Dashboards](#)

In Kahootz, it's possible to [embed YouTube videos into your dashboards](#).

But what if your video isn't hosted there? For example, you may have an internal training video, which isn't for public viewing.

The **'Video'** [dashboard item](#) allows you to insert a video file directly into your personal, workspace and folder dashboards.



Kahootz Tip: Read this this [KB article](#) for more information on how to use our interactive dashboard builder.

To insert a **'Video'** onto your dashboard:

1. Open the **'Dashboard.'**
2. Click the **'Configure'** cogwheel icon in the top-right corner.
3. Click **'Add Item'** and select **'Video'** from the drop-down menu.
4. Upload your video **'Via the uploader'** (drag & drop your file or choose a file by browsing to it)
5. Press **'Upload.'**
6. Provide a **'Name/Title'** and **'Description'** if required.
7. Choose the **'Background'** colour.
8. Minimise the pop-up **'Edit Panel'** window.
9. Click **'Save.'**

Kahootz Tip: You cannot watch the video until it's completed a virus scan.

Related Content

- [Dashboard Item: YouTube](#)
- [Dashboard Builder FAQs](#)
- [Dashboard Items List \(Full details for each Item/Feature\)](#)
- [How-To use the Dashboard Builder](#)