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Changing a workspace manager

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To make someone else a manager see [How to make someone a manager](#).

If you don't need to be involved in the workspace you can leave once there is another manager:

1. Go to the **Workspace Home**.
2. In the Actions menu, click **Leave Workspace**.

If you want to stay in the workspace as a normal member, ask another manager to demote you, using a similar process to being made a manager - you can't demote yourself.

Related Content

- [How-To Make someone a Workspace Manager](#)
- [Being a manager](#)