

## Changing a workspace name

Software Support - 2018-10-09 - Workspaces

Only managers can change the workspace name.

1. Click on the **Manage Workspace** cogwheel icon, and choose **Settings**.
2. Change the name (and possibly description) in the top **Workspace Details** section.
3. Click **Save**.

If you want to change the **Short Name** please open a support ticket. For more information on how to do this see [How do I raise a support question?](#)

### Related Content

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