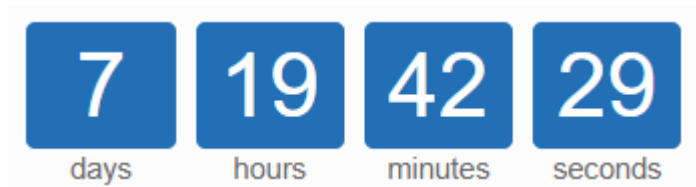


## Dashboard Item: Countdown Timer

Software Support - 2019-03-15 - [Dashboards](#)

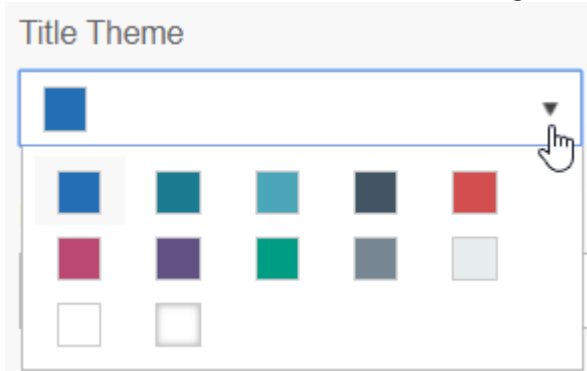
A countdown timer is a simple way to keep your users informed of upcoming deadlines or key events.



**Kahootz Tip:** [Read this KB article](#) for tips on adding items using our interactive dashboard builder.

To add a countdown timer onto your dashboard:

1. Open the **Dashboard**.
2. Click the **'Configure'** cogwheel icon in the top-right corner.
3. Click **'Add item'** and select **'Countdown Timer'** from the drop-down menu.
4. Provide a **'Name/title'** for your timer.
5. Enter your **'End date and time'** along with choosing to **'Show seconds'** or not.
6. Select the **'Colour'** for the timer and also the **'Background'** colour.



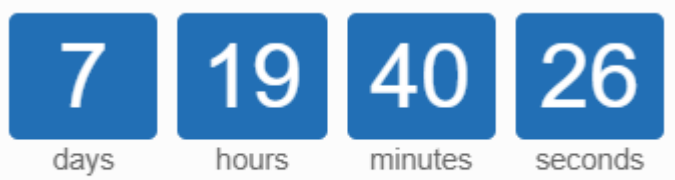
**Note:** The colours are set so you can create consistent workspace designs. However, if you're a [Kahootz Enterprise](#) client, and have your own branded website, we can set up custom colours for you. Please [contact support](#) for more information.

7. Then there are 3 boxes if you would like to add text to your timer/display.  
> Content to display above the timer.



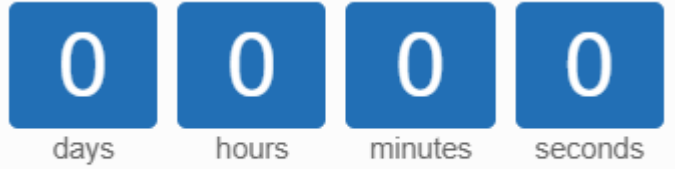
expires.

> Content to display before the timer



Message before timer expires is displayed here

> Content to display after the timer expires.



Message after timer has expired displays here

- 8. Minimise the pop-up '**Edit panel**' window.
- 9. If created in the wrong section, drag & drop to the correct place.
- 10. Click '**Save.**'

**Kahootz Tip:** To use a third party countdown timer instead, please review this [KB 'applet' article](#).

### Related Content

- [How-To use the Dashboard Builder](#)
- [Dashboard Items List \(Full details for each Item/Feature\)](#)
- [Dashboard Builder FAQs](#)
- [Dashboard Item: Applet](#)