

How-To Change Displayed Profile Name

Software Support - 2019-04-11 - [How-To](#)

To change your displayed (first & last) name, please follow these four simple steps.



1. Click on **Account** at the top of the page, and choose **My Profile**.
2. Click **Modify My Profile**.
3. Change name to the desired name.
4. Click **Save**.

If your name has changed, has your email also changed?

See [How-To Change / Modify eMail Address](#)

Related Content

- [How-To Reset My Password using "I Forgot My Password" Link](#)
- [Merging User Accounts Together](#)