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## How-To Contact the Site Owners

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You must contact your Kahootz Site Owners occasionally for these reasons...

Site Access, Site Assistance, Guidance & Queries including User Licenses & Storage Limits.

How to contact the Site Owners will depend on whether you have a Kahootz account or not.

### **If you already have an account and can log in to Kahootz**

1. Log in to your Kahootz site.
2. Click on your "**Name**" at the top right corner.
3. Select "**Contact the Site Owner**" from the drop-down menu.
4. Follow the instructions on the page

### **If you do not have an account and cannot access Kahootz**

1. Visit the Kahootz site login page you would like to access.
2. Select "**Contact the Site Owner**" from the top right-hand corner.
3. Follow the instructions on the screen and then send your message.

Kahootz Tip: You may find some sites have removed their "Contact the Site Owner" button.

## Related Content

- [How-To add Power BI or Tableau Reports via Dashboard Items](#)
- [How-To Send & View Private Messages for Users, Workspace Managers & Site Owners\)](#)
- [Kahootz Support & Technical Help Desk](#)
- [Permissions that the Kahootz team can help you with](#)
- [Getting started - Creating your workspace](#)
- [How-To Change your Password](#)