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How-To Re-invite Users

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If you look at the **Members** page (in the workspace menu dropdown) you can see who has an outstanding invite. To re-invite users, you can enter their email address on the normal **Invite** page, see [Getting People Involved](#).

Workspace managers can do this more efficiently:

1. Click on **Manage Workspace** cogwheel icon.
2. Click on **Members**.
3. Choose **Invited Users**, in the **Show** drop down.
4. Tick the boxes of the people you want to re-invite.
5. Click the **Invite** button.

You can't re-invite people within 1 hour of inviting them!

Related Content

- [Inviting people into Kahootz](#)
- [Who can see my Workspace?](#)
- [Removing / Deleting Users from your Kahootz Site](#)